



AZERBAIJAN SCIENCE FOUNDATION
CALL FOR GRANT PROPOSALS

**“MAIN GRANT COMPETITION -
2024”**

**PROPOSALS FOR
FUNDAMENTAL AND
APPLIED SCIENTIFIC
RESEARCHES**

AEF-MGC-2024-2(50)

**BUDGET
OF GRANT PROPOSAL**

1. *These forms must be filled in: font - Arial, size 12 pt, line spacing - 1*
2. *Attention! All expenses must be calculated and filled in by adding taxes, fees, compulsory payments, insurance and other payments according to the relevant legislation*

Estimated budget costs of project proposal (manat)

	Name of the expenses	Total cost within project
1	Salary (<i>income</i>) of project manager (<i>no tax will be charged</i>)	
2	Total salary fund that is foreseen within proposal for project participants (scientific-technical personnel)	
3	Payments from salary fund to the State Social Protection Fund	
4	0.5 % unemployment insurance fee (for project executors)	
5	Compulsory state insurance	
6	Compulsory health insurance (for project implementers)	
7	Compulsory state insurance fee of an individual engaged in entrepreneurial activity (project manager) (AZN 86.25)	
8	Compulsory medical insurance of a natural person (13.8 AZN)	
9	Main fixed assets required for scientific purposes within the grant project (scientific devices, equipment and facilities, wares and appliances for scientific activity and intangible assets/actives, etc.), works and services (including value added tax (VAT) and fees)	
10	Scientific business-trips	
11	Other expenses (visa and travel insurance costs)	
12	Bank charges (<i>about 1% of project's total budget</i>)	
13	TOTAL	



AZERBAIJAN SCIENCE FOUNDATION
CALL FOR GRANT PROPOSALS

Project manager <i>(surname, name, father's name)</i>	Project manager's signature and date
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AZERBAIJAN SCIENCE FOUNDATION
CALL FOR GRANT PROPOSALS

APPENDIXES

Appendix 1. Salary foreseen for project participants

Position in the project <i>(project manager; participant - stating the function within project)*</i>	Monthly salary <i>(manat) **</i>	Period <i>(months)</i>	Total salary fund <i>(manat)</i>	Notes
TOTAL :				

** One can add rows when necessary*

*** This sum includes income tax (14%) and payments to the State Social Protection Fund (3%)*

Appendix 2. Purchasing of the main fixed assets and little-value goods

Cost (including taxes and fees) mentioned in this Appendix 2 should not exceed 35 % of the project's total budget

Calculation of costs for materials, wares, appliances, reagents, hardwares, intangible assets/actives, works and services, etc. <i>(including value added tax (VAT), custom fees and custom cargo charges)</i>					
№	Names* of materials, wares, appliances, reagents, hardwares, intangible assets/actives, works and services, etc.	Unit	Price of unit <i>(manat)</i>	Quantity	Total <i>(manat)</i>
1					
TOTAL					

** One can add rows when necessary*

Calculation of costs for special scientific devices, equipment and facilities foreseen for the scientific activity and experiments *(including value added tax (VAT), custom fees and custom cargo charges)*



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CALL FOR GRANT PROPOSALS**

№	Names* of special scientific devices, equipment and facilities	Unit	Price of unit (<i>manat</i>)	Quantity	Total cost (<i>manat</i>)
1					
TOTAL					

* One can add rows when necessary

Appendix 3. Scientific business-trip expenses*

Calculation of scientific business-trip costs**							
Purpose of the business trip <i>(do not include conference participation)</i>	Place <i>(country, city, organization)</i>	Name of person	Duration <i>(days, including travel days)</i>	Travel expenses <i>(manat)</i>	Daily allowance <i>(meals, hotel) (manat)</i>	Visa charges and insurance costs <i>(manat)</i>	Total expenses <i>(manat)</i>
TOTAL							

* One can add rows when necessary

** Business trip costs must be calculated on the basis of the Decree of the Cabinet of Ministers of the Republic of Azerbaijan number 14 dated 25 January 2008 "On norms of business trip expenses" (see: section "Grant Calls" at the Internet page of the Foundation or direct source)

Project manager <i>(surname, name, father's name)</i>	Project manager's signature and date
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